



**Springfield Public Schools
2020-2021 Student Calendar
Chestnut Academy
355 Plainfield Street, Springfield MA 01103**



Student Hours 7:40 AM - 3:15 PM

Teacher Hours 7:20 AM - 3:30 PM

Aug 24-28: Teacher PD
Aug 31: School Begins

August 2020				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Feb 15: Schools Closed - Presidents Day
Feb 16 - 19: Schools Closed - Mid-Winter Vacation

February 2021				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

Sep 7: Schools Closed - Labor Day
Sep 22: Open House

September 2020				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Mar 12: Schools Closed for Students & Staff

March 2021				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Oct 9: Early Release at 1:00pm
Oct 12: Schools Closed - Columbus Day

October 2020				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Apr 2: Schools Closed - Good Friday
Apr 19: Schools Closed - Patriots Day
Apr 20 -23: Schools Closed - Spring Vacation

April 2021				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Nov 3: Schools Closed - Teacher PD Day (Election Day)
Nov 11: Schools Closed - Veterans Day
Nov 25 - 27: Schools Closed - Thanksgiving Vacation

November 2020				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 19: Parent Conferences
May 28: Early Release at 1:00pm
May 31: Schools Closed - Memorial Day

May 2021				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Dec 23: Early Release at 11:35am - Last day before holiday vacation
Dec 24- 31: Schools Closed - Holiday Vacation

December 2020				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Jun 24*: End of School Year - Early Release for Students

June 2021				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Jan 1: Schools Closed - New Years Day
Jan 6: Schools Closed for Students & Staff
Jan 15: Early Release at 1:00pm
Jan 18: Schools Closed - Dr. Martin Luther King, Jr. Day
Jan 22: Parent Conferences

January 2021				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

*Calendar includes five (5) additional pupil school days for inclement weather. Schools will close after they have been in session for 180 pupil school days. Official end date and dismissal will be covered by bulletin.

- School Closed
- Student Early Release
- Special Early Release



**Springfield Public Schools
2020-2021 Staff Calendar
Chestnut Academy
355 Plainfield Street, Springfield MA 01103**



Student Hours 7:40 AM - 3:15 PM

Teacher Hours 7:20 AM - 3:30 PM

Aug 24-28: Teacher PD
Aug 31: School Begins

August 2020				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Feb 15: Schools Closed - Presidents Day
Feb 16 - 19: Schools Closed - Mid-Winter Vacation

February 2021				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

Sep 7: Schools Closed - Labor Day
Sep 22: Open House

September 2020				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Mar 12: Schools Closed for Students & Staff

March 2021				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Oct 9: Early Release at 1:10pm
Oct 12: Schools Closed - Columbus Day

October 2020				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Apr 2: Schools Closed - Good Friday
Apr 19: Schools Closed - Patriots Day
Apr 20-23: Schools Closed - Spring Vacation

April 2021				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Nov 3: Schools Closed - Teacher PD Day (Election Day)
Nov 11: Schools Closed - Veterans Day
Nov 25 - 27: Schools Closed - Thanksgiving Vacation

November 2020				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 19: Parent Conferences
May 28: Early Release at 1:10pm
May 31: Schools Closed - Memorial Day

May 2021				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Dec 23: Early Release at 11:35am - Last day before holiday vacation
Dec 24 - 31: Schools Closed - Holiday Vacation

December 2020				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Jun 24*: End of School Year - Early Release for Students & Staff

June 2021				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Jan 1: Schools Closed - New Years Day
Jan 6: Schools Closed for Students & Staff
Jan 15: Early Release at 1:10pm
Jan 18: Schools Closed - Dr. Martin Luther King, Jr. Day
Jan 22: Parent Conferences

January 2021				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

*Calendar includes five (5) additional pupil school days for inclement weather. Schools will close after they have been in session for 180 pupil school days. Official end date and dismissal will be covered by bulletin.

- School Closed
- Staff Early Release
- Full Day PD
- Special Early Release
- Regular Day + PD until 4:00pm

This SY'20-21 school plan has been approved by the SEZP Board.

SEZP 2020-21 School Planning Process

Educator Working Conditions: Chestnut Academy



1. Allocation of discretionary funds made available by the principal, including in areas such as: wraparound services for students and families, after-school programs, and school supplies. Discretionary funds are those remaining after a school budgets for district services, partner fees, staff salaries and stipends.

For the 2020-21 school year, discretionary funds have been allocated in the following amounts:

- Supplies & materials: \$5,000
- Field trips/PBIS: \$5,000

Any transfer or use of additional funds received over the course of the school year will be determined by the principal. If additional funds are available in late fall after “true-ups” TLTs should discuss the possibility to increase discretionary funds in the current fiscal year.

2. School curriculum issues.

Chestnut Academy will use a curriculum framework aligned with the Massachusetts State Curriculum Frameworks. Teachers may be asked to assist in developing new and improved curricula for their own use and that of other teachers in the building. To the extent possible, teachers will be made aware of curriculum changes in advance and have an opportunity to provide feedback.

3. Professional development activities applicable to the school as a body. This does not include individualized professional development or coaching of teachers.

Teachers may be required to participate in professional development activities throughout the school year, including before and after the school day for students, and before or after the school year starts and ends. If possible, at least one week’s notice will be given to teachers before any required professional development activities. Expected professional development activities include those below (please see school calendar for additional details):

- Up to 5 days of professional development and/or staff planning days before the school year begins;
- Up to 1 day of professional development and planning days during the school year;
- Up to 10 hours PD after the school day ends for students during the year (“Extended Day”)

4. School calendar.

Please see the attached 2020-21 school year calendar for staff . Any change to the school year calendar is subject to SEZP approval. If possible, at least one month’s notice will be given to teachers before any change to the school calendar. In the event of a change during the year, accommodations may be made for individuals with critical scheduling conflicts on a case-by-case basis. The school calendar will include:

- Total number of school days and hours for students. Required total hours for students are a minimum of 1330 per year.
- Total number of days and hours for educators, including school days and professional development and planning days. Teachers are required to work a minimum of 1500 hours per year.
- All federal and state holidays.
- Winter break, Mid-winter break, Spring break.

5. Schedule for staff and students, provided that all teachers will continue to receive duty-free lunch and regular student-free preparatory time.

FINAL - APPROVED BY THE SEZP BOARD

This SY'20-21 school plan has been approved by the SEZP Board.

Teachers at each school will receive a duty-free lunch and regular preparatory time.

The standard workday for educators will be 8 hours and 10 minutes. For the majority of educators, required hours will be approximately 7:20am - 3:30pm.

Teachers will have approximately the equivalent of one class period for preparatory time, five times per week. These hours will be allocated as evenly across the school week as possible. This self-directed time can be used to plan, grade, collaborate with their colleagues, etc. In extenuating circumstances, teachers may be asked to perform some duties during this time.

Additionally, all staff members are expected to participate in professional development, collaboration activities and/or PLC meetings, expected to be held on 5 days at 45 minutes each day, unless otherwise directed by the principal.

In addition to traditional responsibilities and those duties listed above, all staff at Chestnut Academy may be expected to be involved in educational and administrative activities that are necessary to fulfill the mission of the school. These activities may include, but are not limited to:

- Participation in 3 family events (open house + parent conferences) during the school year
- Phone calls to families about the academic progress of students
- Preparation of individual student weekly reports, progress reports, and report cards
- Participating in staff recruitment and selection processes
- Working regularly with school administrators to improve one's instructional practices
- Checking homework on a daily basis
- Attending student-related meetings
- Serving as a mentor to a small cohort of students

6. Class coverage and substitutes.

During a typical Monday-Friday week, all staff members may be required to cover classes as needed, except during teachers' duty-free lunch. To the extent possible, class coverage will be assigned equitably and on a rotated basis, including:

- Coverage of homeroom periods, not exceeding 20 minutes per day;
- Substitute coverage of classes of others who are absent from school. (When possible, PLC or common planning time should not be used when teachers are asked to cover class. Preference would be to hire substitute teachers)

7. Schedule of school-wide parent/teacher meetings. This does not include individual parent-teacher meetings that may occur between school-wide meetings.

Chestnut Academy will hold 2 parent-teacher conferences/events during the 2020-21 school year.

8. Work before and/or after the regular school year.

Returning teachers are expected to report to work on August 24, 2020. The final work day for teachers is June 24, 2021. These dates assume five days built in for inclement weather and will change based on the actual number of inclement weather days. If possible, at least one month's notice will be given to teachers before any change to the start and end of the school year.

This SY'20-21 school plan has been approved by the SEZP Board.

9. Notices and announcements.

Teachers will be notified in advance of special events which will involve students such as health testing, assemblies, etc. Classroom interruptions for notices or public address announcements will be kept at an absolute minimum.

10. School health and safety issues.

Working with SEZP and SPS, the school will make every effort to provide appropriate materials, space, and technology to support effective teaching and learning.

Security of school premises will be maintained and visitors to the school will be required to check in upon entry.

Every effort will be made to mitigate painting or repairs to buildings while school is in session, to avoid distractions or interruptions to student learning.

11. Staff dress code.

Staff at Chestnut Academy are asked to dress professionally for a school setting. Excessively casual clothing such as ripped jeans, revealing clothing, beachwear, and flip flops is not permitted.

12. Rotation of duties.

During a typical Monday-Friday week, all staff members are expected to perform additional duties that are necessary to fulfill the mission of Chestnut Academy.. To the extent possible, duties will be equitably distributed and rotated among staff members on a regular basis. These duties may include, but are not limited to:

- Coverage of homeroom periods, not exceeding X minutes per day
- Coverage of lunch periods, break periods, or block periods, not exceeding X minutes per day
- Substitute coverage of classes and duties of others who are absent from school
- Coverage of afterschool activities, not exceeding X minutes per week

Staff may be asked to perform additional duties or responsibilities not listed here. Some additional responsibilities may come with additional compensation in the form of stipends, but stipends should not be expected.

13. Class size.

Chestnut Academy commits to ensuring a reasonable class size for students and teachers. Class sizes may be differentiated, to support student learning and teacher development.

14. Bulletin boards.

Teachers may be asked to support in the development and maintenance of bulletin boards in hallways. The Springfield Education Association will be provided a clearly designated bulletin board for the purpose of posting Association-related notices and other materials. Such space will be provided in each building for the exclusive use of the Association.

15. Family-teacher communication.

Teachers may be required to make regular phone calls to families about the academic progress of students, as well as respond to family inquiries via email, phone or in-person meetings throughout the school year.

FINAL - APPROVED BY THE SEZP BOARD

The SEZP 2020-21 Roadmap Improvement Plan: Chestnut Academy



Priority 1 (with Supporting Roadmap Evidence): Intentional Practices for Improving Instruction (Turnaround Practice #2)

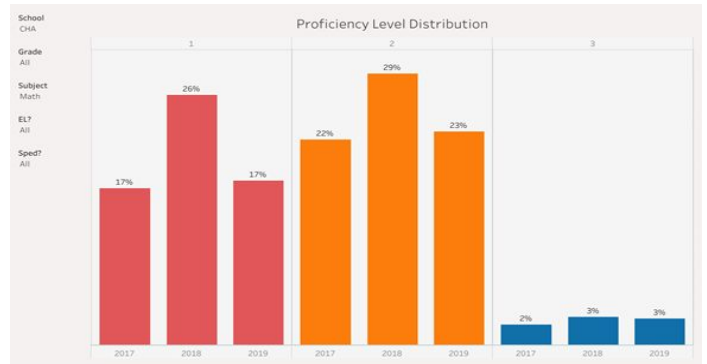
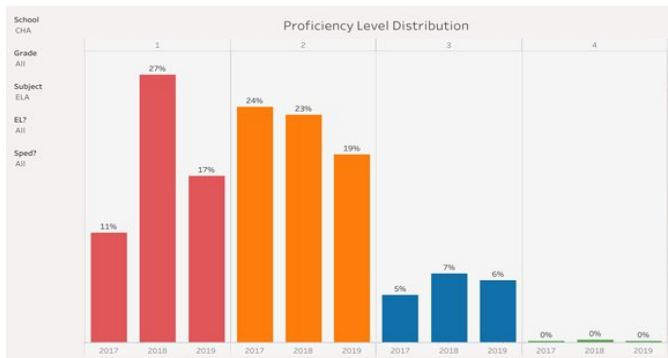
Students at Chestnut Academy (CHA) will demonstrate growth in their grade-level proficiency through implementation of aligned curriculum in English, humanities, math and science. Educators will implement rigorous lessons through a standards aligned, grade-level curriculum with fidelity. ELA and humanities will use Engage NY, math will continue to implement Illustrative Math, and science will continue with Know Atom. Professional development and PLC's will focus on strategies needed to implement the aligned curriculum. Educators will employ best practices such as gradual release, checking for understanding, aggressive monitoring and differentiating instruction. Educators and Administrators will meet weekly to review data from formative assessments. Student progress will be measured by the Massachusetts Comprehensive Assessment System (MCAS), NWEA MAP scores, Leveled Literacy Intervention teacher- created formative and summative assessments from aligned curriculum.

Rationale:

Only 6% of CHA students in grades 6-8 scored Meeting expectations and no student scored in the Exceeding expectations range on the spring 2019 MCAS in English Language Arts. 23% of CHA students in grades 6-8 scored in the Meeting expectations and 3% scored in the Exceeding expectations range on the spring 2019 Math MCAS. The average RIT score for grades 6-8 on the winter 2019 MAP reading assessment was 204.2, a score reflecting below grade level literacy skills for the majority of students. Further data on MAP shows 51% of the students did not reach their projected student goal in reading. Concurrently, the winter 2019 math RIT score was 209.1 and 61% of the students did not reach their projected student goal in math.

MCAS ELA Proficiency Level Distribution

MCAS Math Proficiency Level Distribution



MAP Math Winter Growth

MAP Reading Winter Growth

This SY'20-21 school plan has been approved by the SEZP Board.



Key Objectives

- Implementation of Engage NY curriculum in ELA and humanities
- Refinement of the current math curriculum
- Deepen rigor in the classroom through implementation of consistent instructional priorities
- Continue with 1:1 laptop assignments to increase online curriculum access for students
- Have online/remote learning plan in place

Evaluation Plan

- We will monitor progress through interim data from Informal assessments, IREADY, MAP, Roadmap Data and progress monitoring.
- Increase the students mid year growth on math from 38.90% to 60%
- Increase the students mid year growth on ELA from 44.2% to 65%
- Increase the 6th Grade Math MCAS Mean Scaled Score from 477.1 (219) to 490 and Mean SGP from 26 (219) to 50 or above and the 6th Grade ELA MCAS Mean Scaled Score from 478.3 (219) to 490 and Mean SGP from 41.2 (219) to 50 or over.

Action Plan

Action Step <i>What will you need to do in order to implement the key objectives?</i>	Owner + Resources <i>Who will be assigned to this task and what resources might be needed to complete each action step?</i>	Benchmark <i>How will you know that you are making progress along the way?</i>	Completion Date <i>When do you expect to complete this action step?</i>
Implement with fidelity the Engage NY curriculum in ELA and humanities by providing PD In August and throughout the year.	Administration Team + ELA & Humanities Teachers & Instructional Consultants (if applicable)	Mapping documents and observations in classrooms that show use of the ENY Curriculum Walkthrough Data Observations	Ongoing - June 2021
Facilitate weekly content area PLC meetings that focus on the development of ENY lesson planning and curriculum mapping	Administration Team + ELA & Humanities Teachers	Teachers and Administration will review lesson plans in PLC's, weekly submission and	Ongoing

FINAL APPROVED BY THE SEZP BOARD

This SY'20-21 school plan has been approved by the SEZP Board.

		provide peer and feedback by Admin.	
Continue deepening math professional development and implementation of Illustrative math. Provide PD in August and in PLC's throughout the year.	Administration Team & Math Teacher(s)	Walkthrough Data PLC Agendas Lesson plan submissions Observations	Ongoing
Continue deepening science professional development and implementation of Know Adam. Provide PD in August and in PLC's throughout the year.	Administration Team & Science Teacher(s)	Walkthrough Data PLC Agendas Lesson plan submissions Observations	Ongoing
Facilitate weekly content area PLC meetings that focus on priority instructional strategies, agenda boards, annotation, TWPS, and aggressive monitoring.	Administration Team & Teachers	Walkthrough Data PLC Agendas Observations	Ongoing
Creation of an internal assessment time table beginning with the August PD	Teachers	IREADY, MAP, informal teacher assessments aligned to the implemented curriculum	Ongoing
Implement an online, remote learning plan to align with the above priorities in case of continued remote learning	Administration Team & Teachers w/support from SEZP	Monitoring data from current remote learning Planning online/remote learning lessons and schedules. Tracking student engagement	Ongoing

This SY'20-21 school plan has been approved by the SEZP Board.

Priority Area 2 (with Supporting Roadmap Evidence):

As Chestnut Academy reconfigures, CHA will focus on sustaining a school culture of resilience, responsibility and respect, CHA's pillars. Administration, teachers, students and parents/families will contribute to a school culture where everyone will honor our pillars through positive relationships/interactions for all stakeholders, open communication, and celebrations of our successes.

Rationale:

As CHA phases out grade 8, sustaining a positive and academic culture is imperative. Data from the 2019-2020 School Quality Review Turnaround Practice #4 Climate and Culture for Students, Families, and the Community revealed the following data:

- 4a: Positive School Culture- Developing
- 4b: Effective Team Culture- Developing
- 4d: Behavioral Norms- Developing
- 4f: Families as Partners-Developing
- 4g: Effective Communication-Developing
- 4h: Celebrating Success-Established
- 4i: Engaging Families in Student Goals-Beginning

The need to continue celebrating success as it has been established at CHA will be a priority, as well as engaging families in students' goals. In grade 8, it is important to engage the families in student goal setting as students move towards their high school careers. Staff and all stakeholders will also focus on the indicators reflected above.

Key Objectives

- Focus on open communication and building relationships with students, families and community partners
- Students and families are partners in developing students' academic and behavioral goals
- Continue with 1:1 laptop assignments to Increase online curriculum access for students and families

Evaluation Plan

- Increase the School Quality standards above from developing to established
- Family survey data will increase on Welcoming School Environment from Domain Score of 3.7 (2019) to 6.0 or above
- Teacher survey data on Interactions between students and staff at my school are respectful from 35% (2019) to 80% or above.

Action Plan

Action Step <i>What will you need to do in order to implement the key objectives?</i>	Owner + Resources <i>Who will be assigned to this task and what resources might be needed to complete each action step ?</i>	Benchmark <i>How will you know that you are making progress along the way?</i>	Completion Date <i>When do you expect to complete this action step?</i>
Schedule advisory of small groups to meet in the morning and at the end of the day for check ins and	Administration	Completed schedule	July 1st

FINAL APPROVED BY THE SEZP BOARD

This SY'20-21 school plan has been approved by the SEZP Board.

academic/SEL support			
Provide a research-based SEL curriculum and PD that teachers can implement in advisory	Administration Teachers SEL curriculum	SEL curriculum Completed by August 1st	August PD and ongoing
Develop a weekly academic check-in structure for advisors and advisees in ways which ensure that we are able to continually monitor student academic and behavioral performance in classes	Administration & Teachers	Completed by August PD	Ongoing
Continue with PBIS	Assistant Principal & PBIS Team	Committee formation in August	Ongoing
Establish a parent advisory in September of 2020	Administration	Formation of parent advisory team by Oct 1st, 2020	Ongoing

This SY'20-21 school plan has been approved by the SEZP Board.

Priority 3: Climate and Culture for Students Families and the Community (Turnaround Practice #4)

Our work on school culture will be grounded in diversity, equity and inclusive teaching practices. Continuing with the work from the Equity Influencer Residency professional development we will work on adaptive changes that focus our learning on equitable instructional practices that are essential for closing the opportunity gap caused by systemic bias and racism.

Rationale:

The table below shows the demographics of the students at Chestnut Academy. 97% of our students are students of color. Being grounded in dialogue and professional development that focuses on the diversity and experiences of our students, as well as reflecting on our own biases, will help us better serve our students.

When teachers have access to high-quality, aligned instructional materials, it makes a difference in their classroom practice and the instruction students receive. Inconsistent access to high-quality content impacts student learning in schools across the country.

According to edreports.org, 96% of teachers use Google to find lessons and materials and 75% of teachers use Pinterest to find lessons and materials when they do not have access to high quality standards aligned curriculum leading to inconsistent quality that impacts low-income, students of color the most.

Race	% of School	% of District	% of State
African American	9.4	18.9	9.2
Asian	0.6	2.1	7.1
Hispanic	86.6	67.1	21.6
Native American	0.0	0.2	0.2
White	3.4	9.7	57.9
Native Hawaiian, Pacific Islander	0.0	0.0	0.1
Multi-Race, Non-Hispanic	0.0	2.0	3.9

Key Objectives

- We will work to strengthen our ability to provide equity in education by continuing to engage in the Standards Institute Equity Influencer PD
- Provide inclusive classes with high quality grade level standard- aligned curriculum (Priority 1) so all students have access to a rigorous grade-level standards curriculum

Evaluation Plan

- Increase the 6th Grade SPED Math MCAS Mean Scaled Score from 465.7 (219) to 475 and Mean SGP from 23.4 (219) to 50 or above and SPED ELA MCAS Mean Scaled from 454.3 (219) and Mean SGP from 20.3(219) to 50 or above.
- Increase the students mid year growth on math from 38.90% to 60%
- Increase the students mid year growth on ELA from 44.2% to 65%
- Increase the 6th Grade Math MCAS Mean Scaled Score from 477.1 (219) to 490 and Mean SGP from 26 (219) to 50 or above and the 6th Grade ELA MCAS Mean Scaled Score from 478.3 (219) to 490 and Mean SGP from 41.2 (219) to 50 or over.

FINAL APPROVED BY THE SEZP BOARD

This SY'20-21 school plan has been approved by the SEZP Board.

Action Plan			
Action Step <i>What will you need to do in order to implement the key objectives?</i>	Owner + Resources <i>Who will be assigned to this task and what resources might be needed to complete each action step ?</i>	Benchmark <i>How will you know that you are making progress along the way?</i>	Completion Date <i>When do you expect to complete this action step?</i>
Strengthen the work being done through the EIR PD by ensuring access to equitable instruction for our students through strategic resources and aligned curriculum	See Priority 1	Educators using approved aligned curriculum Walkthroughs Observations	Ongoing
Continue with Diversity, Equity and Inclusion PD	Administration Assign recommended readings for staff on diversity, equity and inclusion	Teacher & Student Surveys Assigned PD days working on EIR	August PD and ongoing

FINAL APPROVED BY THE SEZP BOARD